



14. **Receipt of President's Monthly Monitoring Report: Executive Limitation 2.3.2 - Reserves – September 2017 - RECEIPT, DISCUSSION, AND/OR DECISION** (refer to Board agenda, pgs. 32-34)

The President reported compliance.

15. **For Consideration for Approval of the First Amendment to the Intergovernmental Agreement Between the Arizona Board of Regents, University of Arizona and Yavapai County Community College District - RECEIPT, DISCUSSION AND/OR DECISION** (refer to Board agenda, pgs. 35-38)

For consideration for approval of the first amendment to the intergovernmental agreement (IGA) between the Arizona Board of Regents, University of Arizona and Yavapai County Community College District for the access and use of the Cracchiolo DK Ranch. The Board approved the original IGA at the September 13, 2016 meeting. This amendment changes the notice clause of contact information for the University of Arizona and adds a clause that the parties may change contact information by providing informal notice to the other party without need for a written amendment.

16. **For Consideration for Approval of the Intergovernmental Agreement Between Mayer Unified School District, Yavapai College, and Yavapai County Free Library District for Library Services in Spring Valley - RECEIPT, DISCUSSION, AND/OR DECISION** (refer to Board agenda, pgs. 39-51)

At the August 8, 2017 District Governing Board Meeting, the Board approved the Intergovernmental Agreement Between Mayer Unified School District (MUSD), Yavapai College (YC), and Yavapai County Free Library District (YCFLD) for Library Services in Spring Valley with an amendment to paragraph 11.2. Upon review by the College's attorney, paragraph 11.2 was removed and replaced with paragraph 10.4 to place amendment language in the correct section of the agreement. The attorney also revised the beginning effective date to commence on the date of final signature. The IGA will terminate on July 31, 2020 with automatic renewals for two (2) successive three-year (3) terms.

17. **INFORMATION - HEADING - CONTINUED**

18. **Information from the President to Include Fall 2017 Community Outreach; Fall Open Forums; College Highlights, and Facilities Management News, and Other Related Information - INFORMATION AND/OR DISCUSSION** (refer to Board agenda, pgs. 52-71)

Dr. Penny Wills reported on the following topics with discussion from the Board:

- Community Outreach for Fall 2017 – the newsletter has been distributed and the Executive Leadership Team has and will be presenting to several of the town/city councils throughout Yavapai County.
- YC Food Pantry opening was on October 10, 2017. This pantry is sponsored by a student club and has served at least one student per day since opening.
- Homeland Security visit was to assess how prepared Yavapai College is for an emergency. YC ranks in the top quartile of institutional preparedness.

The Board requested an executive session to review the formal Homeland Security report under A.R.S. 38-431.03(A)(2).

- College Highlights – Attached – Information Only
- Facilities Management News - Attached - Information Only
- Other Related Issues – Recognition and thanks to the YC faculty & staff for their work and planning of the Prescott Valley Center Ribbon Cutting event.

19. **Information from Instruction and Student Development to Include: Faculty Senate; Adjunct Advisor; and Other Related Information - INFORMATION AND/OR DISCUSSION** (refer to Board agenda, pgs. 72-79)

Dr. Ron Liss, Vice President for Instruction and Student Development, presented an update on the following:

- Faculty Senate Update - Dr. Matt Percy presented information on faculty efforts to develop processes that would decrease student drop rates and provide opportunities for faculty to meet

with students prior to the drop. Also creating a General Education work group to improve transfer rate hours to 4-year universities. The Faculty survey has been developed and is being distributed next week.

- Dr. Liss reported on the Respect Campaign, which featured an October guest speaker, Dr. Rupert W. Nacoste, Distinguished Alumni Professor of Psychology of North Carolina State University. Five sessions were held to address students, faculty, and community members with over 600 attendees.
- Adjunct Advisor – Attached – Information Only

## 20. SHORT RECESS - PROCEDURAL

No recess was held at this time.

## 21. MONITORING REPORTS – HEADING

### 22. Receipt of President's Monitoring Report - Ends Statements - 1 and 1.1 Education Ends - MONITORING, DISCUSSION, AND/OR DECISION (refer to Board agenda, pgs. (80-96)

The Board requested that the “affordable price” statement within the policy be addressed in 1.0 Ends Monitoring Report.

The Board is suggesting continuing to view the same KPIs reported with benchmarking each year.

Member Harris moved, seconded by Member McCarver, that we have read the President's Monitoring Report regarding Policy 1.1 and sub-policies 1.1.1; 1.1.2; and 1.1.3, we believe that the interpretation of the policy provided is reasonable, and we believe that there is sufficient evidence to support the conclusion of compliance with these policies. Therefore, I move that we accept the Monitoring Report for Policy 1.1. and sub-policies 1.1.1; 1.1.2; and 1.1.3. Motion carried unanimously.

### 23. Board Self-Evaluation of Policies - Board-President Linkage Policy 4.2 - Accountability of the President- MONITORING, DISCUSSION, AND/OR DECISION (refer to Board agenda, pgs. 97-99)

### 24. Board Evaluation of Policies - Board-President Linkage Policy 4.3 - Delegation to President- MONITORING AND/OR DISCUSSION (refer to Board agenda, pgs. 100-103)

## SHORT RECESS - PROCEDURAL

Meeting recessed at 2:15 p.m.; reconvened at 2:27 p.m.

### 25. Develop Process and Schedule for Monitoring of Governance Process and Board - President Linkage Policies - DISCUSSION AND/OR DECISION (refer to Board agenda pgs. 104-109)

At the September 12, 2017 District Governing Board meeting, the Board requested a future discussion regarding their monitoring process and frequency of the Board's performance policies. The Board currently monitors their performance through these policies on an annual rotating schedule. The Board discussed the development of a process and calendar for monitoring Governance Process Policies (section 3) and Board - President Linkage Policies (section 4).

Member McCarver moved, seconded by Member Harris, to adopt the revised Annual Agenda Calendar as related to policy sections 3 and 4 with process of alternating self-evaluation and reviewing method. The motion carried with 4 yes votes and 1 no vote from Member McCasland.

## 26. OWNERSHIP LINKAGE - HEADING

### 27. 2017-2018 Ownership Linkage Plan – INFORMATION, DISCUSSION, AND/OR DECISION

The Board discussed implementation of the 2017-2018 Ownership Linkage Plan to incorporate:

- Community Forums to include two (2) community forums - one on each side of the county.
- 2018 Spring Student Satisfaction Survey

The Board requested that the owner's questions also be available as an online survey.

Member Irwin moved, seconded by Member McCasland, to adopt the proposed 2017-2018 Ownership Linkage Plan with principal projects of community forums, applying appropriate feedback from the 2018 Student Satisfaction Survey, and have ownership questions accessible on the College's website. Motion carried unanimously.

**28. Report from the Association of Community College Trustees (ACCT) Leadership Congress - INFORMATION AND/OR DISCUSSION**

Each Board member provided highpoints from the Association of Community College Trustees (ACCT) Leadership Congress in Las Vegas, NV on September 25-28, 2017.

**29. Reports from Board Liaisons – Board Spokesperson; Arizona Association for District Governing Boards (AADGB); and Yavapai College Foundation – INFORMATION, AND/OR DISCUSSION**

- Board Spokesperson – no report.
- Arizona Association for District Governing Boards (AADGB) – Members McCasland and Harris reported that both will be attending the ACCT Governance Institute for Student Success (GISS) event to be held on November 29<sup>th</sup> and 30<sup>th</sup> at the Maricopa Community College.
- Yavapai College Foundation - Member Irwin reported that the September 13<sup>th</sup> was held at CTEC that included a facilities tour. Paul Kirchgraber, Executive Director for the Foundation, reported that the October 11<sup>th</sup> meeting included a financial report, I AM YC update, Education Now program, and celebrated Foundation member Fitzgerald. Dr. Patricia McCarver reported the next meeting will be on November 8<sup>th</sup> at the Sedona Center.

**30. OTHER INFORMATION - HEADING**

**31. District Governing Board Dates and Places of Future Meetings - DISCUSSION AND/OR DECISION (refer to Board agenda, pgs. 115 -116)**

The Board reviewed the Proposed Dates and Places for Future Meetings for Fiscal Year 2017-2018:

- December 11<sup>th</sup> Board Retreat to review the Executive Limitations
- Board requested to move the January 9<sup>th</sup> meeting to January 16<sup>th</sup> and to include a budget workshop prior to the Regular meeting.

**32. MONITORING REPORT - HEADING (CONTINUED)**

**33. Board Meeting Evaluation (Monthly) - DISCUSSION, AND/OR DECISION**

The Board completed the Monthly Board Meeting Evaluation for today's meeting.

**34. ADJOURNMENT OF REGULAR MEETING - PROCEDURAL**

Member McCarver moved, seconded by Member Harris, to adjourn the meeting. Motion carried unanimously.

Regular meeting adjourned at 3:33 p.m.

Respectfully submitted:

\_\_\_\_\_/S/\_\_\_\_\_  
Ms. Karen Jones, Recording Secretary

Date: November 14, 2017

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Mr. Ray Sigafoos, Chair

\_\_\_\_\_/S/\_\_\_\_\_  
Mr. Steve Irwin, Secretary

*Board agenda, packet materials, handouts from meeting are on file in the District Office and posted on the College website: [www.yc.edu](http://www.yc.edu).  
The mission of Yavapai College is to provide quality higher learning and cultural resources for the diverse populations of Yavapai County.*